

TSCNA VIII Convention Committee Minutes
November 22, 2009

The meeting was opened with a moment of silence followed by the Serenity Prayer at 1:25 pm. Service Prayer-Michael S. 12 Traditions-Lonzell H.

Roll Call

Chair-present
Vice-Chair-present
Treasurer-present
Secretary-present
Programming-present
H & I Chair-present
Transportation Chair-present
Registration Chair-present
Events to Support Chair-present
Serenity Keepers Chair-Absent w/notice
Merchandise Chair-present
Arts N Graphics-open
Merchandise Chair-open
Entertainment Chair-open
Hospitality Chair-open

The minutes from the last minute were read and approved with two corrections-Events to support Chair was absent w/notice and he also submitted a report. This is his report for October. Hey family not much to report. I've been speaking to groups weekly trying to set up events. Possible sites are Longview new attitudes, Arlington NA, cedar creek NA, any lengths, Sulphur springs grp. What's scheduled is october31st Halloween bash in Mt. Pleasant, TX. Jan. 30thTyler new beginnings grp. Need merchandise to sale and anything for auctions. Let me know if anyone has anything scheduled will be glad to attend. Hope to talk to Liz next week in El Paso, love to go there. I have been putting out registration flyers in groups all over Loving service Lonzell hm

Reports

Chair: Theresa P.

- **The Advisory Board Meeting held on Saturday October 24, 2009**
 - 1. Pay Pal is up and running, however there is a small fee it charges & deducts out of money automatically. Steve bought a banquet ticket and pay pal charge .80 and deduct off of the amount of the banquet ticket amount.**
 - 2. Clarity Committee Chair Is not obligated to get a hotel room at the convention per AB.**
 - 3. Elections were held Carl ?-Vice Chair, Ashley Tatum is the new Treasurer**
 - 4. The AB voted that Liaison will pick up all Merchandise/Equipment immediately following convention & bare the storing expense.**

- 5. **The final logo needs to be submitted to the AB prior to printing- however pre-registration T-shirts with a different logo does not need to be submitted**

1.11 Convention Logo

1) The logo design selected by the Texas State Convention Committee shall be presented to the Texas State Advisory Board for approval.

- **6. Next meeting is @ DoubleTree Hotel Sunday December 20, 2009 @ 10:30am**

Texas State Convention VI-DALLAS CONDENSE REPORT I HAVE EMAIL EVERYONE A COPY OF ORIGINAL

Convention Expenses

Registration Expense(supplies, Printing & copies)	\$ 839.84
Banquet Expense	\$2911.00
Comedy Expense	\$1828.00
Serenity Keeper Expense (Equip Rental, etc)	\$ 180.00
Merchandise Expense	\$1891.50
Entertainment Expenses	\$ 679.43
Newcomers Donations	
Hospitality Expense	\$1539.59
Hotel Expense	\$ 250.00
Programming	\$ 523.80

Convention Revenue

Registration	\$2
Banquet Sales	\$1
Comedy Show	\$1
Merchandise Income	\$5
Entertainment Revenue	\$ 3
Newcomers Donations	\$1
Hospitality Income	\$ 6
Programming	

- **I have emailed update phone list of updated election of Advisory Board including email. Steve K has a new Email address.**
- **I have emailed copy of universal (simple) version for all Finances to be documented. This is important since the CPA need a precise breakdown. Everyone will need to get in the habit of creating a folder for each committee due to all documents needs to be turn in to the AB at the end of our convention, excluding reports but including every dollar documentation.**
- **I have also email the Dallas State Convention Treasurer Report (completed version)**
- **Would like to see if Michael and Allison can arrange a time to meet to transfer over the remaining merchandise**

To the Acting Merchandise Chair. An inventory list is required and submitted in your report

I included this out of the Guideline because a few months back we were not Clear on the clean time requirement for Arts & Graphics Chair and it is 1 yr requirement.

General Qualifications for Trusted Servants

- a) Recommend One (1) year clean time
- b) Event-Support, Merchandise, Programming, Entertainment, and Registration Chairpersons must have 3 years clean time.
- c) A good working knowledge of the 12 Steps and 12 Traditions of Narcotics Anonymous
- d) Attendance at TSCNA convention
- e) Have a commitment, willingness, time and resources to serve.
- f) Have the ability to exercise patience and tolerance.

- **I email everyone on 10-22-09 with the registration form Magan & Allison worked on that also included the logo**

The response by email was : For going ahead was Magan, Terry, Allison, Carlos, Michael, Absalon= 6

: Abstain: Brenda = 1

: Wait Till Next Mtg: Gwen= 1

I was inform by Steve we can use this logo if we choose as long as the final for banner is Approved by AB

Questions for Chair:

Do we have any other logos?

Do we want the logo submitted last month as the main logo?

Guidelines for Logo:

The Logo cannot alter the NA symbol

The logo from last month alters the NA symbols so needs to be resubmitted and another vote will be done by email.

A new Logo was submitted by another NA member and it also needs to be resubmitted before it can be used.

The chair also asked since PayPal charges the additional .80 do we want to increase the cost or leave it the same as it is? The committee decided to just leave it the same.

Vice-Chairperson –Michael S

To: TSCNA VIII committee

From: Michael S - Vice Chair

November 20, 2009

Reporting Period October 22, 2009 to present

Greetings!

Had the opportunity to attend the AB meeting Oct 24th with our Chairperson

Sold registrations, cups and t-shirts

**Collected monies and accounted for the amount
Distributed a case of mugs (36) and 15 t-shirts to Carl E., AB vice chair
Distributed 6 mugs and 6 shirts to Roger, AB member at large Still waiting to hear
back from Carl and Roger**

**Committee chair contacts Spoke to Events' chair, Lonzell, about the possibility of
distributing merchandise for future events Emailed Reg. chair, Magan, newly
registered members Emailed Merch. chair, Ashley, merchandise sold
Checked mail- 3 tapes to turn over to Programming
In Humble Service,**

Michael S. – Vice Chair

Questions for Vice-Chair:

What was the total amount of monies collected at the AB meeting?

The vice-chair reported that he collected \$135.00

The vice-chair was reminded that even though he is also the treasurer, if he reports collecting money in his vice-chair report, he needs to include the amount with a comprehensive breakdown. The vice-chair report was amended to include the \$135.00 collected at the AB meeting and a motion to accept was made. Brenda B. Myron B.

Treasurer –Acting Treasurer Michael S

November 20, 2009

To: Texas State Convention VIII Meeting

From: Michael S. – Treasurer

Greetings!

Previous Balance **\$1,059.50**

Account Activities:

10/05/09 online banking transfer	4.59
10/20/09 Deposit ck from TSC Chair for overage...	33.00
10/21/09 Monthly service charge refund	16.00
11/02/09 Deposit Registration ck (Steve/Natalie smart)	50.00
11/02/09 Deposit cash (merchandise sales, registrations)	85.00

Total Activity **168.00**

Balance as of November 20, 2009 **\$1,248.09**

In Humble Service,

Michael S. - Treasurer

The convention committee is pleased to announce that Michael S. has committed to being the Treasurer until the convention is over. Motion to Accept: Allison H. Terry C.

Event Support Committee-Lonzell

Hello family,

I am doing good. the committee held an event on the 31st of October Mt.. Pleasant, Tx. It cleared \$200. I have learned how to go about depositing the funds now. However there were checks and I didn't want to sign them so I will work out something next time to make sure that we make a timely deposit.

I meet with the Piney Woods area on last Saturday and expect them to come on board with the 2011 convention. Jan 30th is the event scheduled for Tyler, tx with a speaker jam Just for today the The principles make recovery possible. the advisory board meeting will be held there also with election. more events are being planned. if you know of any let me or Amanda know so we can attend.

loving service

Lonzell H.

The breakdown for the event on October 31st is as follows:

114.00 food donations

25.00 member donation

61.00 auction items

Total: \$200.00

Halton City has an event scheduled for Jan.16

The chair also asked for the names of the groups who already put on an event to support for the convention. Myron B. passed along some names and numbers. Motion to accept: Allison H. Brenda B.

Program Chair- Myron B

myroneburse[at]yahoo[dot]com

Hello to everyone once again. It is my hope that our efforts will further our primary purpose in our fellowship. I want to personally thank everyone for their dedication and commitment to serve our fellowship.

I have been having some discussions with members concerning programming for the convention. A few of the things that were talked about was to have an H&I speaker from TDCJ. We would like to announce to the fellowship that if any one is interested in participating on the program committee, please contact Myron B.or Absalon B. We are really thinking outside the box which simply means that we are remaining open-minded and we are looking for suggestions. A member that is interested dose not have to live in this area to be part of the program committee. We are in need of members across the state to help us in our quest for speakers. As events to support are held we would like to receive information as to who were the speakers. We would like to have communication with any member that express an interest in helping us put together the program. This may help us to find workshop speakers or main speakers. My question to the chair is can we post this information on the web site. Here is an example of the wording. "The program committee is looking for members that are interested

in working with the program committee. The committee needs members across the state, you can serve right from where you live. For more information please contact Myron B. @ 512-748-0415 or Absalon B. @ 512-964-1208.”

We are holding a meeting for anyone that may be interested in getting involved with the program committee on 11/22/09 @ 5pm the address is 2406 Manor Road.

**Love & Respect,
Myron B.**

The programming chair asked that this part of his report be posted on the website.

“The Program committee is looking for members that are interested in working with the program committee. The committee needs member from across the state, you can serve from where you live. For more information please contact Myron B. @512-748-0415 or Absalon B. @ 512-964-1208.”

This information was turned over to the Convention Information Chair to be posted on the website.

H & I Chair – Gwen C

**H & I Report
November 2009**

The H & I Committee has nothing to report at this time. If anyone needs help in their committee, please let us know and we will be happy to assist you.

**ILS,
Gwen C.**

Transportation Chair- Terry C

Hello,

The Transportation Committee has nothing to report at this time. We will be more active closer to the state convention.

**In Respect,
Terry C.**

Serenity Keepers Chair- Carlos A

this is from the serenity keeper chair. we have nothing to report at the present time.

love and respect,

Carlos A.

Arts and Graphics – open (volunteer-Carlos A)

As acting arts and graphics chair have nothing to report either. am working with some addicts on a drawing for the banner as well as logo for the tscna . in loving service

love and respect,
Carlos A.

Convention Information Chair –Brenda B

No report submitted

Submitted her report after the agenda was made. Nothing to report. Will make sure to the information asked by the programming committee and will post the soft copy of the flyer as soon as it is ready.

Registration Chair – Magan S

Merchandise Chair – Acting Allison H

Hi Everyone,

Allison and I had a meeting for the Merchandise and Registration Committee on Nov. 2nd to see what kind of involvement and interest there was in the committees. We had a small and enthusiastic turnout, with others unable to attend, but still willing to be of service. We have decided the tasks of researching vendors on some of the merchandise that was voted on. We will have another meeting at an under determined time. Until then we will communicate via email. We are still putting together the registration packets and figuring out all of the merchandise options and do not have a proposed budget at this time. Currently we have 46 pre-registered addicts and a total of \$117.50 in new comer donations. The total registration balance is \$735.00 (not including the new comer donations). I hope everything you needed was included in this report. See you Sunday.
ILS,

Magan S.

The Registration Chair reminded everyone to make sure that any receipts taken for registration is turned over to the chair as soon as possible. That way everyone who registers will be accounted for and there is accountability for all monies made.

Merchandise Chair: Allison H.

I do apologize for not sending in my report on time for this convention meeting. I am not sure what all I am supposed to include in this report. Magan and I did have a joint Merchandise and Registration committee meeting a few weeks ago. We have fortunately had a few volunteers step up to help, we are still in need of many people to volunteer. We do not have a budget request figured out yet, hopefully we will get more of an idea in the next few weeks. During all of the holiday seasons our committees will be communicating mostly thru e-mail. I do have some questions about having vendors at

the convention and what the protocol is. Other than that thank you for allowing us to participate in serving this area.

Here is a breakdown of what the merchandise committee has sold so far.

Past Convention Mugs: 11 mugs @ \$5 a piece \$55.00

Past Convention T-Shirts: 12 shirts @ \$5 a piece \$60.00

Total for this committee: \$115.00

ILS,

Allison H.

Merchandise Chair

The Merchandise Chair does not have any merchandise at this time so does not have any inventory. The Chairperson of the convention committee wants it noted that she thinks that a receipt should be given out for any merchandise sold at the events to support.

Questions about vendors answered:

Vendors must have vendor numbers registered with WSO

Any group, area, region can sell merchandise at the convention

The vendors will come to you.

The need for vendors is posted on the website

The Acting Merchandise Chair committed to being the Merchandise Chair for the rest of the convention. We no longer need to announce this position as open. The convention committee is pleased to announce that Allison H. is the Merchandise chair.

Old Business

Elections: Each open position was announced and any nominations and/or volunteers called for.

Entertainment Chair: Michael S. nominated Mary L. Mary accepted the nomination.

Qualifications called for: Clean date 5-1-02. Mary currently holds a position at the area and the regional level. Willingness to serve. No misappropriation of funds. Voted in unanimously. The TSCNA VIII Convention Committee is pleased to announce Mary L. as the new Entertainment Chair.

Hospitality Chair-open

Arts N Graphics-open

Sharing Session

The chairperson was asked to put in her report to the area the request for this area to host an event to support the convention.

The vice-chair requested again that an ASL interpreter be present at the main speaker meetings and that the information be posted on the website. The convention information chair will also post that an ASL interpreter will be present at the convention during the main speaker meetings.

Motion to close: Magan S. Lonzell H.

The meeting was closed at 4:03 pm. The next convention committee meeting will be held December 20, 2009 at 10:30am at the Doubletree Hotel.

ILS, Gwen C.